Medical Journal Titles and EndNote

Some medical styles require the titles of journals to be shown in an abbreviated format. Usually this follows the Index Medicus abbreviations used by Medline/PubMed database, often called the NLM abbreviations.

EndNote copes with journal abbreviations by means of its term lists. It is possible to import ready-made terms lists into your EndNote library. Before you do this you will need to delete the journal term list that already exists for that style.

DELETING A JOURNAL TERM LIST

Make sure that the style you wish the journal abbreviations to be used with is the one showing as your Bibliographic Output Style.

Click on **Tools** in the top tool bar.
Click on **Define Term Lists**
Click on **Journals**
Click on the **List Tab**
Click **Delete List**
When the message about the number of terms comes up click **OK**.

Stay on this screen

ADDING A JOURNAL TERM LIST

Click on **Create list**
Name it **Journals** and tick the box next to Journal List
Click **OK**
Click **Import List**
Go to C:\Program Files\EndNote X?\Terms Lists
Double click on the file called **Medical**.
Click **OK**
Click **Close**

Click on **Edit** in the top tool bar
Click on **Output styles**
Click on **Edit [name of style]**
Click on **Journal Names** from the list on the left
Tick **Abbreviations 2**
Close the screen using the X at the top right and click **Yes** to save changes

If once you have followed the instructions above there are still journals that appear in full the most likely reasons are

1) The journal you are looking at is does not have an abbreviation included in the term list.  **Go to Editing the Journal Term List below**
2) The journal you are looking at does not appear in the term list.  **Go to Editing the Journal Term List below**
3) The journal you are looking at begins with an article eg The Journal of…..  **Remove the article from the front of the journal title**
4) The journal you are looking at includes a qualifying term eg Journal of Immunology (Baltimore, MD).  **Remove the qualifying terms**
**Editing the Journal Term List**

You may need to either add a journal title or abbreviation to your term list.

Click on **Tools** in the top tool bar
Hover over Open Term List then click **Journal Term List**
Look to see if the Journal you want is listed.
If it is click on it and then Click **Edit Term**
When the new box comes up you can add the abbreviation you want to the box Abbreviation 2 then click **OK**.

*(Abbreviations can be found [http://www.ncbi.nlm.nih.gov/nlmcatalog/journals](http://www.ncbi.nlm.nih.gov/nlmcatalog/journals)*
Type in the name of the journal to see what the abbreviation is. If the journal does not appear you can search for different words in the title to see what the abbreviation is and compile your own.)*

If the journal you are looking for does not appear in the list, click on **New Term**
When the new box comes up you can add the journal title into the first box and the abbreviation into Abbreviation 2 box. Click **OK**