Saving and Importing References into EndNote

Ingenta

Downloading the references

1. Access Ingenta

2. Perform your search.

- **Note:** for help with searching databases, ask at the library Information Desk.

3. Select the references you wish to export to EndNote by clicking in the check boxes to the left of the references. Click on Update Marked list.

4. When ready to import reference click on **Marked List** on the right.

5. When your marked list is displayed, click on Export Options then EndNote (on the right of the screen).

6. Select the Endnote library you wish the references to be downloaded into. Only newly imported references will show in the Library window. This is an 'intermediary' stage which gives you the opportunity to modify references as required before they are aggregated into the main library. You can check individual records to ensure the data has been imported into the correct fields, or add notes.

7. Click on **All References** to merge the references into your library.