Oral Presentations - Assessment

It is important to check your marking criteria and course requirements when you prepare an oral presentation.

How will your oral presentation be assessed?
What do you need to think about when you are preparing your presentation?

Every course and oral presentation assessment can be different but many will give marks in these main areas:

Content

- Addressing the topic
- Interesting, informative
- Well researched
- Clear explanations/examples are given
- Visual aids to clarify/strengthen content
- The language used is appropriate to the audience

Structure

- Introduction, body, conclusion
- Attention gaining introduction
- Logical flow from point to point
- Strong ending

Delivery

- Voice (volume and tone)
- Body posture/appropriate gestures/eye contact
- Rapport/interaction with the audience
- Pace
- Use of cue cards/notes
- Enthusiasm/creativity